

**NEW MEXICO PUBLIC SCHOOLS INSURANCE AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES**

**Cooperative Educational Services
4216 Balloon Park Road, NE.
Albuquerque, NM 87109
(505) 344-5470**

Thursday, May 2, 2019

1. CALL TO ORDER

Ms. Mary Parr-Sanchez, called the NMPSIA Board Meeting to order at 9:00 a.m. on Thursday, May 2, 2019.

2. ROLL CALL

Ms. Pamela Vigil, called roll.

Present:

Mary Parr-Sanchez, President
Chris Parrino, Vice-President
Alfred Park, Secretary (arrived after roll-call)
Tim Crone
Pauline Jaramillo (arrived after roll-call)
David Martinez Jr.
Dave Willden

Absent:

Trish Ruiz
Ricky Williams

Staff Members Present:

Ernestine Chavez, Executive Director
Richard Valerio, Deputy Director
Patrick Sandoval, Chief Financial Officer
Katherine Chavez, Benefits/Wellness Operations Manager
Melissa Rael, Finance/Human Resource Manager
Pamela Vigil, Program Coordinator

Audience:

Martha Quintana	Erisa	David Poms	Poms & Assoc.
Kathy Payanes	Erisa	Julie Garcia	Poms & Assoc.
Stephanie Anthony	UCCI	Larry Vigil	Poms & Assoc.
Steve Valdez	Presbyterian	Richard Cangiolosi	CCMSI
Cathy Fenner	Davis Vision	Louise Carpenter	CCMSI
Jennifer Oswald	Jerry Mayo	Jerry Mayo,	CCMSI
JoLou Ottino	DDNM	Greg Ramirez	CCMSI
Dr. Nura Patani	Segal	Henry Narvaez	Narvaez Law
Harris Zayae	ESI		

3. INTRODUCTION OF GUESTS

There were no guests.

4. CITIZENS TO ADDRESS THE BOARD (five- minute time limit)

There were no citizens to address the Board.

5. APPROVAL OF THE AGENDA (Action Item)

A motion was made to approve the agenda as amended.

MOTION: C. Parrino

SECONDED: T. Crone

VOTE: Vote carried unanimously.

6. APPROVAL OF APRIL 4, 2019 MINUTES (Action Item)

A motion was made to approve the minutes as presented.

MOTION: C. Parrino

SECONDED: T. Crone

Mr. David Martinez, Jr. abstained.

Mr. Dave Willden abstained.

Mr. Willden thanked Mr. Tim Crone for chairing the Risk Advisory Committee in his absence last month.

VOTE: Vote carried.

7. ADMINISTRATIVE MATTERS

7. A Request for Out-of-State Travel – International Foundation of Employee Benefit Plans (Action Item)

Ms. Ernestine Chavez, Executive Director, NMPSIA requested approval to attend a conference offered on by the International Foundation of Employee Benefits Plan. She stated that she did not attend a conference last year, and she has a credit that needs to be utilized by the end of this summer. She indicated the credit can be used toward the cost of the conference, and she also has a flight credit than can be used toward the flight cost. She stated she is looking at a variety of opportunities and does not know which one will work with her schedule. Ms. Chavez requested approval to attend an upcoming conference.

A motion was made to approve the request for Out-of-State Travel as presented.

MOTION: C. Parrino

SECONDED: P. Jaramillo

VOTE: Vote carried unanimously.

8. FINANCIAL MATTERS

8. A Financial Reports (Action Item)

Mr. Patrick Sandoval, NMPSIA Chief Financial Officer, reviewed the statement of revenues and expenditures for the Employee Benefits Fund for the period 3/1/2019 through 3/31/2019. The Benefits Fund had revenues in the amount of \$25,430,371.56; expenditures in the amount of \$23,576,918.35; resulting in a net gain of \$1,853,453.21.

Mr. Sandoval reviewed the statement of revenues and expenditures for the Risk Fund for the period 3/1/2019 through 3/31/2019. The Risk Fund had revenues in the amount of \$6,998,642.69; expenditures in the amount of \$3,935,532.98; resulting in a net gain of \$3,063,109.71.

Mr. Sandoval reviewed the statement of revenues and expenditures for the Program Support Fund for the period 3/1/2019 through 3/31/2019. The Program Support Fund had revenues in the amount of \$109,800.00; expenditures in the amount of \$86,678.07; resulting in a net gain of \$23,121.93.

Mr. Sandoval reviewed the balance sheet for the period 3/1/2019 through 3/31/2019. Program Support had total assets of \$916,263.01, total liabilities of \$73,146.34, and fund equity of \$843,116.67. Employee Benefits had total assets of \$51,849,674.44, ending liabilities of \$26,300,125.54, and fund equity of \$25,549,548.90. Risk had assets of \$97,770,527.81, liabilities of \$93,414,385, and fund equity of \$4,356,142.15. Total assets for the agency were \$ 150,536,465.26 and ending liabilities of \$119,787,657.54. Combined fund equity for the agency was \$30,748,807.72.

A motion was made to approve the March 2019 Financial Reports.

MOTION: C. Parrino

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously.

8. B FY2020 Operating Budget (Action Item)

Mr. Sandoval presented the FY2020 Operating Budget for review and approval. He stated that the FY2020 Operating Budget is equal to HB2 Section 4 Appropriation of \$388,331,800.00, and Section 8, which provides a 4% increase of \$32,800.00 for Classified and Exempt Employees for a total of \$388,364,600.

A motion was made to approve the FY2020 Operating Budget as presented.

MOTION: C. Parrino

SECONDED: P. Jaramillo

VOTE: Vote carried unanimously.

8. C Approval of Contract for Independent Public Accountant for FY19 Audit- Effective July 1, 2019 to June 30, 2020 (Action Item)

Mr. Sandoval requested approval of the Contract for Independent Public Accountant for FY19 Audit, effective July 1, 2019 to June 30, 2020.

Ms. Parr-Sanchez stated that this was approved by the Internal Fiscal Review Committee prior to the Board meeting.

A motion was made to approve the Contract for Independent Public Accountant for FY19 Audit effective July 1, 2019 to June 30, 2020.

MOTION: C. Parrino

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously.

8. D Approval of Budget Adjustment Request- Increase (Action Item)

Mr. Sandoval requested approval of a Budget Adjustment Request (BAR) in the amount of \$8.6 million dollars. He stated that the projected budget deficit is \$6 million, and staff would like to add an additional \$2 million dollars for any claims that may come in through the end of the fiscal year. He stated that the BAR deadline is May 15, 2019, and this is the last time a BAR can be submitted. Mr. Sandoval stated that the BAR would bring expenditure authority for FY19 to \$83,678,200.00. He stated that the FY19 Appropriation Request that was submitted September 1, 2017 was for \$82,954,600.00, which is a difference of \$723,600.00.

A motion was made to approve the Budget Adjustment Request Increase as presented.

MOTION: C. Parrino

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously.

9. BENEFITS ADVISORY COMMITTEE REPORT

9. A Case Management Audit Results

Ms. E. Chavez stated that Dr. Nura Patani would give the Board an executive summary on the Case Management Audit Results performed by Segal.

Dr. Patani reviewed the executive summary of an audit of the case management services that are provided by New Mexico Blue Cross Blue Shield and Presbyterian Health Plan for NMPSIA.

She stated that the auditor is a registered nurse and is very familiar with auditing claims records.

Ms. Patani stated that cases from calendar year 2017 were audited. She reviewed the key observations for both plans in detail and she stated that the results were comparable. Dr. Patani stated that the auditor indicated that she wanted to see more of the active case management and less case monitoring. She went on to state that the recommendation moving forward is how can the documentation and processes be improved so that NMPSIA can receive better reporting and more evidence of active case management. Dr. Patani stated that there was call between Ms. E. Chavez, the auditor and herself to go over the report and the appendices that provide detail about each of the different cases and specific items that were reviewed.

Dr. Patani stated that the audit worksheets were provided to the carriers and they were given an opportunity to respond to the findings. Dr. Patani went on to report that at the end of the day, looking for good case management reports, NMPSIA will be able to work closely with whoever is providing those services to clearly define what the outcomes are and what sort of intervention is expected to ensure that the documentation is being done correctly.

9. B CY 2018 SHAPE Report – Segal

Ms. Melissa Krumholz reported that medical and pharmacy trends are favorable and are driven by lower utilization. She reviewed the principal financial trends and stated that the total allowed and paid claims increases were well below projected trend. Where there are increases, cost is the driver over utilization.

Ms. Krumholz reported that inpatient hospital costs decreased nearly 10% (driven by utilization vs. cost per day); driving the overall decrease but offset by changes on outpatient and emergency. She went on to report that pharmacy cost increases are moderate and driven by ingredient cost increases. Pharmacy spending within the medical plan was a contributor to the cost increase for the all other category. She stated that readmission rates increased again primarily for the Presbyterian population. Ms. Krumholz also reported that plan members that are diagnosed with a behavioral health condition utilize the plan more and cost more than members not diagnosed with a behavioral health condition. Ms. Krumholz reviewed the following suggestions:

- Enhanced care management initiatives for select chronic conditions and preventative care/cancer screening; for example, promote dietary modifications and potential to reduce medication requirements.
- Focus outreach efforts on the more severe mental health diagnoses; i.e. bipolar disease
- Consider additional measures to address pharmacy spend within the medical plan

9. C Wellness Update and Activity

Ms. E. Chavez reported that there was a wellness event at CES on April 30, 2019 that Ms. Katherine Chavez, Benefits and Wellness Operations Manager, held for CES staff. She stated 25 employees attended and it was well received.

Ms. Chavez reported that NMPSIA participated in a Head to Toe conference for people working to improve student health and academic success. She stated Ms. K. Chavez promoted the Davis Vision Student Program and will continue working with school nurses across the state to promote this community event that Davis Vision offers.

Ms. E. Chavez stated that there were also several individuals requesting behavioral health information. She went on to report that the Naturally Slim Program began April 15, 2019, is in full swing, and many individuals have achieved success with this program.

Ms. E. Chavez stated that staff continues to focus on encouraging members to develop a relationship with their primary care physician and schedule their annual preventative exams.

9. D 2018 Cost Comparison – Part-Time Employee Resolution Enrollments

Ms. E. Chavez stated that part-time employee resolutions are brought to the board on a monthly basis starting in the spring through the summer for school districts and any insured entities to offer benefits to employees working fewer than twenty hours per week, but working at least fifteen hours per week. She stated that staff finds that many schools have difficulty recruiting part-time employees unless insurance is offered.

Ms. E. Chavez stated that because it could affect the schools' budget, schools make their requests on a yearly basis. She stated that if for some reason a school decides they cannot afford to offer benefits to this classification of employees, NMPSIA will work with those districts to offer those individuals COBRA or allow those enrolled under the resolution to stay enrolled.

Ms. E. Chavez reported that NMPSIA ran a study for calendar year 2018 and found that the total cost of the plan is very minimal for this group of employees. She stated that for 2018 there were 48 employees with 20 spouses and claims costs were less than 0.2% per member per month.

Mr. Parrino stated that sometimes the Legislature asks questions about the part-time employees and having this data handy is very important. He stated that there is the perception that there are thousands of people enrolled, when in fact there are only 68 individuals currently enrolled.

9. E 2019-2020 Part-Time Employee Resolutions (Action Item)

Ms. E. Chavez presented the following Part-Time Resolutions for review and approval:

Bernalillo Public Schools – Standard
Dora Consolidated Schools – Standard
Floyd Municipal Schools – Non-Standard; bus drivers
Fort Sumner Municipal Schools – Standard
Grady Municipal Schools – Standard
Horizon Academy West – Standard
Jemez Mountain Public Schools – Standard
Lordsburg Municipal Schools- Standard
Magdalena Municipal Schools – Standard
Maxwell Municipal Schools – Standard
Penasco Independent School District – Standard
Reserve Independent School District- Standard
Santa Rosa Consolidated Schools- Standard
Socorro Consolidated Schools – Standard
Springer Municipal Schools – Non-Standard; bus drivers
The New America School Las Cruces- Standard
The New America School NM Albuquerque- Standard
Tucumcari Public Schools – Standard
Vaughn Municipal Schools – Standard
Wagon Mound Public Schools – Standard

A motion was made to approve the 2019-2020 Part-Time resolutions as presented.

Ms. Pauline Jaramillo asked if it was appropriate for her to abstain from voting because her district was listed.

Ms. Parr-Sanchez stated that she did not have to abstain.

MOTION: C. Parrino

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously.

9. F IBAC Update

Ms. E. Chavez stated that the IBAC is working on the Project Manager RFP for the Medical, Dental and Vision RFP. She stated that Mr. Valerio would be representing NMPSIA on the evaluation committee. She stated that as soon as the Project Manager is selected, the IBAC will begin working on the Medical and Dental and Vision RFP. Ms. E. Chavez stated that she

is glad that the data warehousing and case management audit information is available, so that staff can make sure the RFP is built with higher expectations in those areas.

Ms. E. Chavez stated that Mr. Parrino, Mr. Valerio and Ms. Jaramillo will be attending the Express Scripts Conference in Orlando later this month.

10. RISK ADVISORY COMMITTEE REPORT

10. A. Approval of General and Automobile Liability Memorandum of Coverage – MOCL022 – Effective July 1, 2019 to June 30, 2020 (Action Item)

Mr. Willden stated that the Risk Advisory Committee reviewed this in detail yesterday.

Mr. Valerio stated that the changes to this MOC are on pages 18 and 19. Mr. Valerio stated that the first change is clarifying coverage with respect to independent bus contractors to say \$30 million dollars per occurrence. He stated that on page 19, Fraud Against Taxpayers (FATA) coverage was added with a \$1 million-dollar limit. The last change was to increase IPRA coverage \$ 20,000.00 to \$500,000.00.

Mr. Narvaez stated that staff recognized that \$20,000.00 was not adequate for IPRA coverage. He went on to report that FATA coverage was added and should be limited to \$1 million dollars of coverage.

Ms. E. Chavez stated that Mr. Park has expressed that he is in favor of the FATA coverage increase.

Mr. Narvaez stated that staff is clarifying language on page 18 because claims are being asserted that bus contractors are not protected by the Tort Claims Act. He stated that it is the recommendation that NMPSIA clarify that there is coverage for independent bus contractors and bus drivers in the amount of \$30 million dollars per occurrence.

Mr. Willden stated that the RAC is recommending approval.

A motion was made to approve the General and Automobile Liability Memorandum of Coverage MOCL022, Effective July 1, 2019 to June 30, 2020.

MOTION: C. Parrino

SECONDED: T. Crone.

VOTE: Vote carried unanimously.

10. B. 1 Property & Liability Monthly Claims Report

Mr. Willden referenced the Property & Liability Claims Report and stated nothing stood out on this report.

10. B. 2 Property & Liability Large Losses

Mr. Willden stated there was one large loss at the Jal School District. He stated that a hailstorm had caused significant damage to a roof and the claim could amount up to \$400,000.

10. B. 3 Workers Compensation Monthly Claims Report

Mr. Willden stated that the report was reviewed thoroughly at the RAC.

10. B. 4 Workers Compensation Large Losses

Mr. Willden reported that there are three losses over \$50,000. He stated two out of Chama Schools and one out of Carlsbad Schools.

10. C Loss Prevention Update and Legislative Update

Ms. Julie Garcia, Poms & Associates, provided a legislative update. She stated that the medical marijuana bill is problematic on many different standpoints. Ms. Garcia stated that the biggest problem is that it is still illegal at the federal level and federal money is at risk at schools, specifically Title One funds. She stated that staff is seeking direction from Public Education Department (PED), to fix some of the issues with the bill.

Ms. Garcia stated that the School Nursing Association has stated that they will not encourage school nurses to administer medical marijuana because they will lose their licenses if they are caught. Ms. Garcia stated that the School Board Association is waiting for PED to provide some direction as well as the Coalition of Education of Leaders. She went on to report that the Federal Bill is attached to the Budget Bill which comes up in September of 2019. She stated that the President has indicated that he doesn't like the section of this bill.

Ms. E. Chavez stated that Mr. Valerio, Ms. Parr- Sanchez and herself met with Dr. Tim Hand at PED regarding this issue. She stated that he has committed that PED will take charge in establishing administrative rules with respect to medical marijuana. She stated that NMPSIA is trying to arrange a follow up meeting to include other parties that have the knowledge and the expertise, such as Julie Garcia, and staff from Poms & Associates to make sure that PED is covering the liability part. Ms. E. Chavez stated that this will happen quickly because this legislation goes into effect in June.

Ms. Garcia reported that Poms is still waiting on PED to work on the task force that will be dealing with child abuse issues. She stated that the task force includes eleven members and will go into effect in July, and is expected to report back to the legislature in October.

Ms. Garcia stated that she and Mr. Vigil were at a PSFA meeting and a gentleman from Gadsden asked them what they thought about using an old building with no lights, or sewer. She stated that the city of El Paso is asking Gadsden to provide this building to migrants seeking asylum. Ms. Garcia stated that this building is not habitable, and Gadsden has decided not to make this building available.

Ms. Parr-Sanchez stated that the city of Las Cruces and the public schools are working together to house migrants. She stated that the city has dealt with over 2,000 migrants within the past couple of weeks. She stated that Las Cruces is working with Albuquerque and Santa Fe to spread them out because it has really been affecting the non-profits.

Mr. Willden stated that he thinks the Board should take a position not to house migrants in the schools because of the liability issues that could arise. He stated that from a liability standpoint, a statement should be made by the NMPSIA Board indicating that housing migrants on behalf of the Federal Government is not our role.

Mr. Narvaez stated that he has been involved with the housing of these individuals. He stated that they are being housed in old dorms and convents. Mr. Narvaez went on to report that many of them are being turned out into the streets with a tracking device provided by ICE.

There was a lengthy discussion with respect to the housing of migrants. Ms. E. Chavez asked the Board if they would like staff to add anything to the next Board Agenda with respect to this issue.

Mr. Parrino stated that there needs to be some sort of criteria about what a facility needs to meet so that a building without electricity is not being used. He went on to state that there must be a clear statement with respect to what a building must meet, and the liability included in using that building.

Ms. Garcia stated that there are criteria with respect to usage of school buildings. She stated that she does not think that a special Board approval is required since Poms & Associates already addresses this type of situation.

Mr. Dave Poms, Poms & Associates, stated he thinks that there is a tremendous amount of exposure for school districts when allowing third parties to come on to the campus. He stated that there are a lot of factors to be considered, and he suggests that staff takes a deeper look at this in next month and come back to have a more educated conversation. Mr. Poms stated that he thinks it would be great if Ms. Parr-Sanchez can get the agreement between the city of Las Cruces and the schools, so that staff can review. Mr. Poms stated more information is needed.

Mr. Vigil stated that there is an issue regarding FEMA with Rio Grande Elementary School that was under construction in the Belen School District. He stated that Poms & Associates was contacted about two months ago by an emergency manager coordinator for Valencia County. He stated that the manager was concerned because there was a representative from FEMA who had been in the community doing a community action visit to assess whether the county was following regulations regarding the National Flood Insurance Program. He stated that during this visit FEMA noticed a school under construction and stopped and asked for permits. Mr. Vigil stated that the contractor advised FEMA that they do not have to have permits. He stated that encounter prompted FEMA to contact the county to find out if they were involved in that project. Mr. Vigil stated that the county asked Poms if there was information regarding this project. Mr. Vigil stated that he visited the site and received the same response from the contractor. Mr. Vigil stated that there was a meeting last week

between PSFA and CID. He stated that PSFA and CID have agreed to work together to ensure that local permits are pulled from the community to make sure they are in compliance with FEMA.

Mr. Vigil also reported that a critical hazard letter was issued last month to Cobre. He stated that a chemistry lab had old chemicals. Mr. Vigil stated that the district has since addressed this issue and is in the process of hiring someone to come in and clean up the chemistry lab.

11. Executive Session to Discuss Threatened or Pending Litigation Pursuant to 10-15-1H (7) NMSA 1978 and RFPs and Contracts Pursuant to 10-15-1H (6) NMSA 1978

Ms. Parr-Sanchez entertained a motion to go into Executive Session to discuss threatened and pending litigation pursuant to 10-15-1H (7) NMSA 1978, and RFP's and Contracts pursuant to 10-15-1H(6). She stated that no action would be taken in Executive Session.

A motion was made to go into Executive Session pursuant to 10-15-1H (7) NMSA 1978 and 10-15-1H (6).

MOTION: A. Park

SECONDED: C. Parrino

VOTE: Vote carried unanimously.

Ms. Vigil called roll to enter Executive Session at 10:36 a.m.

Mary Parr-Sanchez, President – Yes
Chris Parrino, Vice President- Yes
Alfred Park, Secretary – Yes
Tim Crone- Yes
Pauline Jaramillo - Yes
David Martinez Jr. - Yes
Dave Willden – Yes

A motion was made to come out of Executive Session at 11:39 a.m. Ms. Parr-Sanchez stated that no action was taken in Executive Session.

MOTION: P. Jaramillo

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously.

Ms. Vigil called roll:

Mary Parr-Sanchez, President – Yes
Chris Parrino, Vice President- Yes
Alfred Park, Secretary – Yes
Tim Crone- Yes
Pauline Jaramillo - Yes
David Martinez Jr. - Yes
Dave Willden – Yes

12. Approval of Contract for Property and Liability and Workers' Compensation Claim Administration Services- Effective July 1, 2019 to June 30, 2020 (Action Item)

Mr. Valerio reviewed the contract, which combines the Property & Liability Services and the Workers' Compensation services. He reviewed the term and compensation of this contract in detail. He stated that staff is recommending awarding this contract to Vendor A.

A motion was made to approve the contract for Property & Liability and Workers' Compensation Claim Administration Services between NMPSIA and Vendor A, effective July 1, 2019 to June 30, 2020.

MOTION: C. Parrino

SECONDED: P. Jaramillo

VOTE: Vote carried unanimously.

Mr. Valerio stated that the selected vendor is CCMSI.

13. Litigation Management Guidelines

Copies of the Litigation Management Guidelines were provided to the Board. Ms. E. Chavez stated that staff worked closely with Mr. Richard Cangiolosi, CCMSI, to revise this document. She stated that there were some areas that were not clear in the prior version. She stated that NMPSIA wanted to make sure that there was more detail included in these guidelines. Ms. E. Chavez stated that she wanted to thank Mr. Valerio and Mr. Cangiolosi for their assistance in revising this document.

Mr. Valerio stated that this document had not been revised since 2011. He reviewed the changes with respect to attorneys on the legal panel and what they can and cannot bill for. He stated that on page 6, attorneys that have tenure will be able bill \$175.00 an hour, which is similar to fees paid by State Risk Management and the Association of Counties.

Ms. E. Chavez stated that all of this will go into effect July 1, 2019.

Mr. Park stated that he supports this increase.

There was a lengthy discussion with respect to the requirements for paralegals.

Mr. Cangiolosi stated that he proposes that the guidelines be revised to state a certain amount of years of experience be acceptable for paralegals.

After discussion, the Board agreed to change the language with respect to paralegals to 3 years of experience.

14. Approval of Property & Liability Claim Procedures – Effective July 1, 2019 to June 30, 2020 (Action Item)

Copies were provided to the Board.

Mr. Cangiolosi stated that these are the claims procedures and guidelines that are given to CCMSI for handling claims. He stated that there were minimal changes and this document must be approved on a yearly basis.

Mr. Valerio stated that Tim Farley uses this document when he performs his yearly audit of CCMSI.

A motion was made to approve the Property & Liability Claims Procedures- Effective July 1, 2019 to June 30, 2020.

MOTION: D. Willden

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously.

15. Approval of Workers' Compensation Claims Procedures – Effective July 1, 2019 to June 30, 2020 (Action Item)

Mr. Cangiolosi stated that these are the claims procedures and guidelines that are given to CCMSI for handling Workers' Compensation claims. Tim Farley uses this document to for the yearly audit.

A motion was made to approve the Workers' Compensation Claims Procedures- Effective July 1, 2019 to June 30, 2020.

MOTION: D. Willden

SECONDED: C. Parrino

VOTE: Vote carried unanimously.

16. Approval of Contract for Facility Maintenance Services – Effective July 1, 2019 to June 30, 2020 (Action Item)

Mr. Parrino stated that the Internal Fiscal Review Committee reviewed this contract in detail and is recommending approval.

A motion was made to approve the contract for Facility Maintenance Services effective July 1, 2019 to June 30, 2020.

MOTION: D. Martinez Jr.

SECONDED: T. Crone

VOTE: Vote carried unanimously.

Mr. Valerio stated that the vendor is Tom Medina Enterprises.

11. NEXT MEETING DATE AND LOCATION

Next Meeting Date and Location Scheduled for 9:00 a.m., Wednesday, June 12, 2019 at Cooperative Educational Services, 4216 Balloon Park Road, NE, Albuquerque, NM 87109.

Ms. Parr-Sanchez stated that the June Committee and Board meetings will be held on June 11th and 12th.

13. ADJOURNMENT (Action Item)

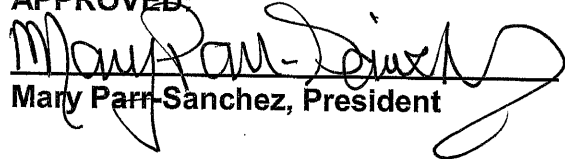
A motion was made to adjourn the NMPSIA Board Meeting.

MOTION: T. Crone

SECONDED: D. Martinez Jr.

VOTE: Vote carried unanimously

APPROVED:


Mary Parr-Sanchez, President